

Olean City School District
Audit and Finance Sub Committee Meeting
Thursday, May 13, 2021
12:00 p.m.
In-person and via ZOOM

Present:	Paul Hessney	Janine Fodor
	John Bartimole	Andrew Caya
	Rick Moore	Jenny Bilotta
	Aaron Wolfe	Vicki Zaleski-Irizarry

Observer: Ira Katzenstein

General Fund Cash Flow

- Jenny reviewed the April statement; noted March was a big month for revenues; first CARES Act Funding was received in April
- Jenny is working with non-public schools – CARES funding has to be spent by end of September
- No BOCES expenditures in April
- Three payrolls in April
- BOCES state aid – to be paid in June
- Fund Balance – currently exceeds 4%

Café profit/loss

- Jenny noted the meal program continues to do well
- Meal participating will increase as more students return to in-person learning
- Meals are available at each building for hybrid and remote learners; some meals being delivered on Wednesdays
- NYS public schools – free meals for all students will continue for the 21-22 school year
- USDA Farm to School Grant – will file for an extension – hire coordinator in July
- Jenny is not sure what the meal reimbursement rate will be for the next school year – rate set by the federal government
- Summer Meals – provided by Cattaraugus Community Action; district will have staff to assist in meal distribution; will have 5-6 sites

Update on Futures Education Review

- Jenny noted a meeting was held with Futures (Rick, Jenny, Jen M., Jen K. and Marcie)
- Two neighboring schools will undergo a review; will utilize BOCES Co-Ser
- Review will begin in the Fall; will take approximately six months from start to finish
- Focus will be special ed as well as gen ed; Rti, etc.

Discussion of Reserve Funding

- Jenny noted fund balance currently exceeds 4%; she is working on Reserve Funds review
- There are many open purchase orders due to purchases being on hold until March
- Committee discussed – securing more teachers for summer programs; what additional services can be offered during the summer; Kelly Keller's previous suggestion of summer camps, possibly even enrichment opportunities

Update on Federal Stimulus Funds

- Jenny noted application due by June 15th
- Meet with OTA regarding need for teachers for summer programs and after school programs
- 4 teaching assist positions are being created; looking to create more at the high school, possibly for a CDOS program or other opportunities to improve graduation rates

Internal Audit

- BWB conducted Risk Assessment last week
- This year's focus was Accounts Payable - areas that will be highlighted in report ... securing quotes and bids

Special Patrol Officers

- Jenny noted the contract with the City is due to expire at the end of the school year; she is working with the City to update; recommended a 2 year contract instead of a 3 year to align with the School Resource Officer (SRO) contract

Moved by J. Fodor, seconded by P. Hessney to go into Executive Session at 12:55 pm to discuss OTA contract negotiations

Vicki and Ira exited the meeting.

John Bartimole did not approve of the executive session as he felt the conversation should be discussed with the Board as a whole, and exited the meeting.

Moved by A. Caya, seconded by P. Hessney to exit executive session at 1:11 pm

Next Meeting: June 17, 2021